



**DISTRICT EDUCATION COUNCIL  
Superintendent's Monitoring Report**

<b>POLICY NAME</b>	<b>Sustainability of Schools</b>		
<b>POLICY NUMBER</b>	<b>ASD-W-EL7</b>	<b>Number of Reports per year</b>	<b>2</b>
<b>Date of Report</b>	<b>January 26, 2017</b>		
<b>Date of Previous Report (s) This School Year</b>	<b>N/A</b>		
<b>Date of Future Report (s) This School Year</b>	<b>May 18, 2017</b>		
<b>Report Filed by:</b>	<b>David McTimoney, Superintendent</b>		
<b>Report Supported by:</b>	<b>Shawn Tracey, Director of Finance and Administration Philip Cliff, Facilities Manager</b>		

- **The policy calls for the District Education Council (DEC) to have steps in place when studying the sustainability of a school. The steps need to align with Provincial Policy 409 – Multi-year School Infrastructure Planning. There is a requirement to ensure that persons affected by a school closure are given sufficient notice and fully informed about the process, are provided with relevant documentation, have adequate time to consider the information as well as seek advice and consult with others (should they wish) and have adequate time to prepare a presentation for DEC, being heard impartially.**
- **There are a series of steps, with timelines, regarding the process of studying the sustainability of a school; Policy 409 guides these timelines.**
- **The DEC conducted four sustainability studies from May 21, 2015 (June 11, 2015 start for one) to January 28, 2016. The studies included Burton Elementary School, McAdam Elementary School, Millville Elementary School and Nackawic Elementary, Middle and High Schools (as a cluster). Millville Elementary School closed, effective June 30, 2016, and the other three scenarios maintained the status quo.**
- **At the May, 2016, Public DEC Meeting, the District Education Council voted in favor of not conducting any sustainability studies in the 2016-17 school year. The rationale for this decision was due to a new Council that would come into place on July 1, 2016, following the May, 2016, elections. The Minister of Education and Early Childhood Development (of the day) approved the request for exemption to study the triggered schools.**

**POLICY NAME****Sustainability of Schools**

- **Ernst & Young completed a study of the Southside Schools in the City of Fredericton. This report was presented, publically, in October, 2016. Two key recommendations from this report were a) to build a new school in the Hanwell area that would relieve enrolment pressure on Priestman Street Elementary School and, potentially, George Street Middle School, as well as allow for the closure of Kingsclear Elementary School, and b) to build a new school in the Skyline Acres Neighborhood that would allow for the closure of Liverpool Street Elementary School and Forest Hill Elementary School. Appendix A shows some “fast facts” about each of these three schools and Council is reminded that further details about the schools are available in the infrastructure plan. It should be noted that the infrastructure plan documentation is for 2015-16 and new edits will be made in preparation for the May, 2017, update or if they are required earlier in a formal capacity.**
- **Provincial Policy 409 (Multi-year School Infrastructure Planning) calls for a school to be “triggered” for study (beginning in May of each year) if the enrolment is less than 100 students and/or the functional capacity is less than 30%. Appendix B shows the enrolment and functional capacity for September, 2016. Traditionally, the Department of Education and Early Childhood Development will send each district the list of “triggered” schools for the year and to be considered for the May Public Meeting. This list is expected in the Spring of each year. DEC’s may request exemption for conducting a sustainability study for a variety of reasons. The Minister would need to approve these requests. A school can be considered exempt for up to four years following a sustainability study that resulted in the status quo.**
- **The following schools have a September, 2016, enrolment of less than 100 students: Burton Elementary School (48), Doaktown Elementary School (69), Gagetown School (91), Kingsclear Elementary School (68), McAdam Avenue Elementary School (74), McAdam Elementary School (66), and McAdam High School (89).**
- **The following schools have a September, 2016, functional capacity of less than 30%: Chipman Elementary School (29.69%), Chipman Forest Avenue School (29.14%), Doaktown Elementary School (28.75%), McAdam Elementary School (27.50%), McAdam High School (23.61%), and Nackawic Middle School (27.99%).**
- **It should be noted that the functional capacity is a value that can vary depending on the interpretation of what classifies as an “original classroom space” and what the rooms may actually be used for. As such, the functional capacity values presented represent an interpreted figure. These values could change based on a different interpretation of room definition and use. The ASD-W Facilities Team has done some revised work in this area so new, current results may differ from historic results.**

**Appendices**

- **Appendix A – Fast Facts Sheet about Kingsclear, Liverpool and Forest Hill Elementary Schools**
- **Appendix B – Functional Capacity Ratings for 2016-17**

**Superintendent's Signature:** \_\_\_\_\_**DEC Chair Signature:** \_\_\_\_\_**Date:** \_\_\_\_\_

# Appendix A

Categories	Kingsclear Elementary School	Forest Hill Elementary School	Liverpool Street Elementary School
Grade Configurations	Grades K-5	Grades K-1	Grades 2-5
September, 2016 Enrollment	68	159	353
4 Year Enrollment History (2015, 2014, 2013, 2012)	94, 101, 111, 111	129, 118, 123, 134	343, 318, 304, 278
2016-17 Number of Homeroom Classes	5	8	17
Number of Students Attending from Out of Zone	4	9	85 (includes FI from Montgomery)
Number of Students Zoned but Attend Other School	84 (includes FI to Garden Creek)	2	5
Number of "Classrooms"	7	7	14
Number of "Modular Classrooms"	0	1	3
Functional Capacity Without Modulators	40.48%	108.16%	90.05%
Functional Capacity With Modulators	N/A	94.64%	74.16%
Year of Construction	1950	1955	1968, 1975
School Size (without modulars)	1332 square meters	1119 square meters	2434 square meters
Receive Students From	N/A	N/A	Forest Hill Elementary School Bliss Carman Middle School
Students Feed Into	George Street Middle School	Liverpool Street Elementary School	Forest Hill Elementary School Bliss Carman Middle School
Operational Cost per Square Meter	\$22.23	\$34.59	\$33.87
Operational Cost per Student (2015)	\$315.05	\$300.02	\$240.33
Capital Improvements Since 2009-10	4 projects valued at \$175 223	2 projects valued at \$154 400	5 projects valued at \$311 369
Capital Improvement Projects in Hopper	14 projects valued at \$1 977 500	9 projects valued at \$1 354 550	10 projects valued at \$992 500



Facilities Department

Functional Capacity Definitions

Original Classroom Space – an average sized space in the school that can be used as a teaching space with a maximum allotment of students.

Music – a room the school has deemed as the music room. This room may or may not include sound proofing, risers, and acoustic panels.

Art – a teaching space, approximately the size of a classroom or slightly larger, that is used primarily for Art in the school.

Library – a room designated for the school library, it may be a specially designed space or originally built as a classroom.

Resource/Literacy – a teaching space, approximately half the size of the average classroom, which can be used for smaller groups of students.

Broad Based Technology/Computer Lab – a teaching space with multiple computer work stations.

Home Economics – a teaching space with kitchenette(s) specifically designed for this purpose.

Automotive Lab – a teaching space with optional hoists and open vehicles bays.

Carpentry Lab – a teaching space with carpentry tools and workshop space.

Science Lab – a classroom equipped with sinks, tables and counters for experiment purposes.

Gymnasium – a large multi-purpose room or full gymnasium used for the purpose of playing games.

Cafeteria – a seating area for a portion/all of the students during lunch periods.

Office – a space for the office area which may include a reception area, admin assistant space, Principal and Vice-Principals office.

Staff Room, Lounge, Workroom – a working space possibly shared with working tables, copier, seating area and possible kitchenette.

Classroom Capacity – for the ease of calculation these factors are used for consideration of the maximum capacity within the classrooms in the various school grade configurations:

Grade Configuration	Factor	Grade Configuration	Factor
K – 2	21	3 – 5	28
K – 5	24	6 – 8	29
K – 8	26	6 – 12	29
K – 12	26	9 – 12	29

FUNCTIONAL CAPACITY

Education Centre	School	Official Enrolment September 2016	Number of Classrooms	Capacity (Without Modular Classrooms)	Functional Capacity 2016 (Without Modular Classrooms)	Number of Modular Classrooms	Functional Capacity 2016 (With Modular Classrooms)
Woodstock	<b>Andover Elementary</b>	285	25	600	47.50%		
Oromocto	<b>Assiniboine Avenue</b>	251	18	378	66.40%		
Oromocto	<b>Barkers Point</b>	347	18	432	80.32%		
Woodstock	<b>Bath Community</b>	188	11	286	65.73%		
Fredericton	<b>Bliss Carman</b>	583	24	696	83.76%		
Woodstock	<b>Bristol Elementary</b>	114	8	192	59.38%		
Oromocto	<b>Burton Elementary</b>	48	3	63	76.19%		
Oromocto	<b>Cambridge-Narrows</b>	173	14	364	47.53%		
Woodstock	<b>Canterbury High</b>	179	11	286	62.59%		
Woodstock	<b>Carleton North High</b>	459	27	783	58.62%		
Woodstock	<b>Centerville Community</b>	189	17	442	42.76%		
Fredericton	<b>Central NB Academy</b>	231	14	406	56.90%		
Oromocto	<b>Chipman Elementary</b>	114	16	384	29.69%		
Oromocto	<b>Chipman Forest Avenue</b>	169	20	580	29.14%		
Fredericton	<b>Connaught Street</b>	298	16	384	77.60%	1	73.04%
Oromocto	<b>Devon Middle</b>	530	24	696	76.15%	2	70.29%
Fredericton	<b>Doaktown Elementary</b>	69	10	240	28.75%		
Woodstock	<b>Donald Fraser Memorial</b>	120	14	336	35.71%		
Woodstock	<b>Florenceville Elementary</b>	225	12	288	78.13%	2	66.96%
Woodstock	<b>Florenceville Middle</b>	206	17	493	41.78%		
Fredericton	<b>Forest Hill</b>	159	7	147	108.16%	1	94.64%
Fredericton	<b>Fredericton High</b>	1900	97	2813	67.54%		
Oromocto	<b>Gagetown</b>	91	8	208	43.75%	3	31.82%
Fredericton	<b>Garden Creek</b>	297	15	360	82.50%		
Oromocto	<b>Geary Elementary</b>	171	12	288	59.38%		
Fredericton	<b>George Street Middle</b>	727	34	986	73.73%		
Oromocto	<b>Gesner Street</b>	251	19	399	62.91%		
Oromocto	<b>Gibson-Neill Memorial</b>	615	26	624	98.56%	3	88.36%
Oromocto	<b>Harold Peterson Middle</b>	337	26	754	44.69%		
Woodstock	<b>Hartland Community</b>	541	27	702	77.07%		
Fredericton	<b>Harvey Elementary</b>	192	11	264	72.73%	1	66.67%
Fredericton	<b>Harvey High</b>	227	12	348	65.23%		
Oromocto	<b>Hubbard Avenue Elem</b>	298	18	504	59.13%		
Woodstock	<b>John Caldwell</b>	425	30	780	54.49%		
Fredericton	<b>Keswick Ridge</b>	178	9	234	76.07%	2	67.42%
Fredericton	<b>Keswick Valley Memorial</b>	225	16	416	54.09%		
Fredericton	<b>Kingsclear</b>	68	7	168	40.48%		
Oromocto	<b>Leo Hayes High</b>	1686	57	1653	102.00%	8	89.44%
Oromocto	<b>Lincoln Elementary</b>	172	12	288	59.72%		

FUNCTIONAL CAPACITY

Fredericton	<b>Liverpool Street</b>	353	14	392	90.05%	3	74.16%
Fredericton	<b>McAdam Avenue</b>	74	9	216	34.26%		
Fredericton	<b>McAdam Elementary</b>	66	10	240	27.50%		
Fredericton	<b>McAdam High</b>	89	13	377	23.61%		
Woodstock	<b>Meduxnekeag Consolidated</b>	627	30	780	80.38%		
Oromocto	<b>Minto Elementary/ Middle</b>	342	30	780	43.85%		
Oromocto	<b>Minto Memorial High</b>	154	14	406	37.93%		
Fredericton	<b>Montgomery Street</b>	190	9	216	87.96%	1	79.17%
Woodstock	<b>Nackawic Elementary</b>	241	16	384	62.76%		
Woodstock	<b>Nackawic Middle</b>	138	17	493	27.99%		
Woodstock	<b>Nackawic High</b>	257	18	522	49.23%		
Fredericton	<b>Nashwaak Valley</b>	121	7	168	72.02%		
Fredericton	<b>Nashwaaksis Memorial</b>	280	14	336	83.33%	1	77.78%
Oromocto	<b>Nashwaaksis Middle</b>	597	35	1015	58.82%		
Fredericton	<b>New Maryland</b>	469	33	792	59.22%		
Oromocto	<b>Oromocto High</b>	1079	57	1653	65.28%		
Fredericton	<b>Park Street</b>	408	21	504	80.95%		
Woodstock	<b>Perth-Andover Middle</b>	179	11	319	56.11%		
Fredericton	<b>Priestman Street</b>	534	26	624	85.58%	3	76.72%
Oromocto	<b>Ridgeview Middle</b>	289	27	783	36.91%		
Fredericton	<b>Royal Road</b>	405	19	456	88.82%		
Woodstock	<b>Saint Mary's Academy</b>	200	13	338	59.17%		
Woodstock	<b>Southern Victoria High</b>	276	25	725	38.07%		
Fredericton	<b>Stanley Consolidated</b>	250	25	650	38.46%		
Oromocto	<b>Summerhill Street</b>	258	19	532	48.50%		
Oromocto	<b>Sunbury West</b>	226	23	598	37.79%		
Woodstock	<b>Tobique Valley High</b>	188	20	580	32.41%		
Woodstock	<b>Townsvew</b>	585	30	780	75.00%		
Fredericton	<b>Upper Miramichi Elem</b>	107	14	336	31.85%		
Woodstock	<b>Woodstock High</b>	581	30	870	66.78%		